

MASIMOVA NARMIN

EDUCATION

AZERBAIJAN UNIVERSITY OF LANGUAGES

2021 - 2023

Master's Degree (With Distinction)

Methodology and Methods of Teaching Foreign Languages
(English)

AZERBAIJAN UNIVERSITY OF LANGUAGES

2017 – 2021

Bachelor's Degree (With Distinction)

Teaching English as a Foreign Language

PERSONAL INFORMATION

Phone: 055 – 557 – 44 – 37

Gmail: nar.masimova@gmail.com

LinkedIn: www.linkedin.com/in/narmin-masimova-31826b36b

Date of Birth: 28.06.2000

LANGUAGE SKILLS

- Azerbaijani – Native
- Russian – **Fluent**
- English – **Fluent** (IELTS)

COMPUTER SKILLS

- Microsoft Office
- Canva
- Zoom
- Google Teams

VOLUNTEER EXPERIENCE

The United Nations Climate
Change Conference (COP29)

Baku, Azerbaijan

November 11 -22, 2024

WORK EXPERIENCE

Laboratory Assistant

Azerbaijan University of Languages

01/2024 – Present

- Prepare and distribute class schedules to faculty, and promptly communicate any updates or changes;
- Manage and organize departmental documents;
- Conduct classes in the absence of teachers;
- Supervise the maintenance of employee attendance records (timesheets);
- Serve as an exam invigilator, ensuring proper conduct and adherence to university examination procedures.

English Language Teacher

KNN Academy

09/2024 – Present

- Teach General English to teenagers and adults across CEFR levels A1–C2;
- Prepare students for Pre-IELTS and IELTS;
- Conduct engaging Conversation Clubs to enhance learners' speaking fluency and confidence

English Language Teacher

Dərs Evi Tədris Mərkəzi

09/2024 – 05/2025

- Prepare students for the DIM exams.

English Language Teacher

Khazar University

09/2025 – Present

- Teach Foundations Course

CERTIFICATES

- IELTS (Academic): Overall Band Score 7.0 (Listening: 7.5, Reading: 8.0, Writing: 6.0, Speaking: 7.0);
- Certificate of volunteering at the United Nations Climate Change Conference of the Parties (COP29);
- Letter of Appreciation for active participation in COP29, Baku, November 11–22, 2024;
- Certificate of successful completion of Teachers' Course (DərsEvi);
- Webinar Certificate: "Integrating sustainability in the EFL classroom: practical approaches for a greener future" (CAMBRIDGE);
- Webinar Certificate: "Teaching Cambridge English Qualifications Digital for young learners" (CAMBRIDGE);
- Webinar Certificate: "Regional Online Cambridge Day" (CAMBRIDGE);
- Winner of the writing competition dedicated to the memory of the National Hero Mubariz Ibrahimov (Azerbaijan University of Languages);
- Certificate of participation in the debate: 'Parental irresponsibility is the main cause of child abuse' (Azerbaijan University of Languages).